

STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION
DISPUTE REVIEW BOARD (DRB) UPDATE REPORT
CEM-6203 (New 02/02)

Instructions for use – Complete this form yearly beginning on the anniversary of the first contract working day.
Fax the completed form to the Division of Construction (headquarters) DRB coordinator.

CURRENT DATE _____

CONTRACT NUMBER _____

RESIDENT ENGINEER _____ **PHONE** _____

INITIAL DRB MEETING DATE: _____

DRB STATUS MEETINGS:

STATUS MEETING DATE	DRB SITE VISIT INCLUDED(Y/N)

DRB ISSUE MEETINGS:

ISSUE MEETING DATE	BRIEF DESCRIPTION OF ISSUE

TOTAL NUMBER OF POTENTIAL CLAIMS RECEIVED TO DATE _____

TOTAL NUMBER OF UNRESOLVED POTENTIAL CLAIMS _____

TOTAL NUMBER OF DISPUTE ISSUES REFERRED TO DRB _____

TOTAL NUMBER OF DRB RECOMMENDATIONS* _____

* Typically there is one recommendation per issue referral. Occasionally one recommendation will address more than referred issue.
Record the total number of issues the DRB has provided recommendations on.

DRB EXPENDITURES TO DATE (DRB CCO COSTS) _____

COMMENTS _____

